



**School Governance
for Parents:
SSC Fundamentals**

An Introduction to the
School Site Council (SSC) and
Your Role in Developing the
Balanced Scorecard




Topics

- School Site Council (SSC) basics
- The role of the SSC in developing the Balanced Scorecard
- Questions and answers



SSC Basic Facts



School Governance for Parents: SSC Fundamentals

SSC Facts Every Member Should Know

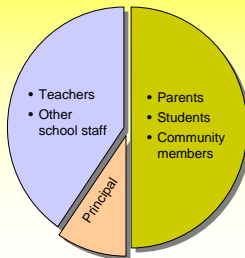
- Every District public school has a School Site Council (SSC).
- The SSC plays a legally-mandated role in school governance.
- The SSC includes parent representatives
 - Any parent can run for the SSC.
 - All parents can vote for the parent representatives on the SSC.



SAN FRANCISCO SCHOOL ALLIANCE



Who Serves on SSC?



SAN FRANCISCO SCHOOL ALLIANCE



SSC Elections

- All members are elected, except the Principal.
- Peers elect peers:
 - Teachers elect teachers.
 - Non-teaching staff elect at least one representative.
 - Parents elect parent and community representatives.
 - Students elect students (in secondary schools only).



SAN FRANCISCO SCHOOL ALLIANCE



School Governance for Parents: SSC Fundamentals

What Does the SSC Do?

SSC required for all schools

Develop and monitor school Budget (all funds)


Develop and monitor the **Balanced Scorecard**

← Broader role, per SFUSD Policy

SSC required for schools receiving state and federal categorical funds (e.g., Title I)


Develop and monitor a plan for spending categorical funds

← Limited role, per California Ed Code




What Should the SSC Not Do?

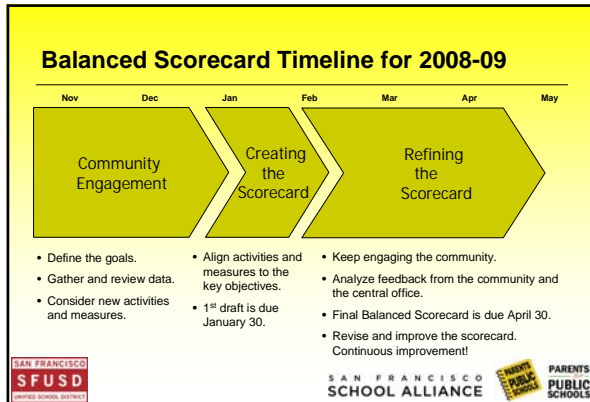
<p>DON'T:</p> <ul style="list-style-type: none">• Micromanage the Principal and staff.• Try to hire and fire individual staff members.• Review lesson plans or try to manage instruction.• Pursue personal agendas.	<p>DO:</p> <ul style="list-style-type: none">• Oversee implementation of the Balanced Scorecard.• Allocate funds, according to the priorities identified in the Balanced Scorecard.• Look to the Principal as the school's instructional leader.• Remember that the SSC is responsible for the <u>whole</u> school, and the achievement of <u>all</u> students.• Ask Questions!!
---	---



The Role of the SSC in Developing the Balanced Scorecard



School Governance for Parents: SSC Fundamentals



Step 1: Engage with the Community

- Reach out beyond the usual group of parents.
- Talk about what the 3 goals of the Strategic Plan mean for your school. For example:
 - Access and Equity:** What are the *core values* and *beliefs* of our school? What examples of equity and inequity exist at our school?
 - Achievement:** What do the test scores tell us about achievement? How do teachers use data and assessments to guide instruction? What specific behaviors do joyful learners exhibit?
 - Accountability:** What promises should the school be able to make to families and students? What promises and commitments should the school expect from families and students?

Logos for SFUSD, San Francisco School Alliance, and Parents Public Schools are included at the bottom.

Step 1: Engage with the Community

- Define what success on each of the 3 goals of the Strategic Plan should look like for your school. For example:
 - Access and Equity:** The school listens to all students, and shows them they are valued members of a safe and welcoming learning community.
 - Achievement:** All classrooms are intellectually rich so that students see themselves as intellectuals with the skill and will to go to college.
 - Accountability:** The school promises caregivers and families to prepare their children for success in middle school.

Logos for SFUSD, San Francisco School Alliance, and Parents Public Schools are included at the bottom.

School Governance for Parents: SSC Fundamentals

Step 2: Create the Balanced Scorecard

- Think critically and creatively about your school's needs and priorities, based on evidence gathered during the community engagement process.
- Use the new Balanced Scorecard template to guide SSC discussions



Step 2: Create the Balanced Scorecard

- Identify what the 3 goals of the Strategic Plan mean at your school, and how you will define and measure success.
 - Include the 3 non-negotiable objectives:
 - 1.1: Diminish the historic power of demographics.
 - 2.1: Ensure authentic learning for every student.
 - 3.2: Create a culture of service and support.
- Describe current practices, programs, and strategies for each goal:
 - What are your school's assets to achieving each goal?
 - What are the challenges and obstacles?
- Outline new practices, programs, and strategies for each goal:
 - Who is responsible for implementing them?
 - What implementation support does your school need?
 - How will they be funded?



Step 3: Refine the Balanced Scorecard

- Keep engaging with the school community and gathering data.
- Work with your school's BSC Support Liaison.
- Analyze and incorporate feedback.
- Strive for continuous improvement.
 - "This is a learning year. We must walk before we can run."
- Deputy Superintendent Tony Smith
 - Over time, you will be monitoring your school's performance against the Balanced Scorecard.
 - As your school improves, your SSC should review, revise, and improve the Balanced Scorecard.



Resources for SSC Members

- Balanced Scorecard toolkit: <http://www.beyondthetalk.org/>
 - Tools
 - Examples
 - Discussion forums
- Balanced Scorecard template
- BSC Liaison
- Parents for Public Schools

and above all:
• Your Principal



Questions and Answers



Thank You

For more information, please contact:
Parents for Public Schools – San Francisco

The Women's Building
3543 18th St. #1
San Francisco, CA 94110
415-861-7077
www.ppssf.org