



# PPS-SF Enrollment Tips: Applying to a San Francisco Public High School

2012-2013 School Year.

Students are encouraged to get involved in their high school search by attending tours, open houses and shadowing (following a current high school student through their day).

1. Explore a variety of options. Your child can apply to any High School in San Francisco.
2. Get to know the schools by attending tours and open houses. Have your child shadow at schools of interest.
3. Attend the SFUSD School Fair on November 5<sup>th</sup> to see all San Francisco Public High Schools in one location and to speak to principals, parents, and staff.
4. List many schools on your application to increase your odds of getting a school of choice. Getting a school on your list will **NOT** hurt your chances of getting another school higher on your list in future placement rounds.
5. Rank your choices in order of preference. Whenever possible SFUSD will offer you the highest ranked school on your list.
6. Apply to Charter Schools separately. Do not list them on your application. You need to submit a separate application and sometimes an essay, so check with each school individually.
7. Turn in your application by the deadline.
8. Register your child at your offered school by the deadline to reserve your spot. You will lose your space if you do not register.



*"The shadow visits were very influential for my daughters, but you must take your children out of school for a half-day or more to shadow."*

## Public schools with unique enrollment requirements and deadlines:

### Lowell:

Submit a Lowell application and an SFUSD application form by **December 16<sup>th</sup> 2011**. If you would prefer to go to Lowell over other schools, list Lowell as your first choice school on the SFUSD application.

### Ruth Asawa School of the Arts (SOTA):

Submit SOTA application packet and sign up for an audition **to the SOTA school office** by the deadline of **3pm December 2, 2011**. Visual Arts, Media and Creative Writing applicants must also submit a portfolio. Visit the SOTA office or [www.sfsota.org](http://www.sfsota.org) for more information and an application form.

You must also turn in an SFUSD application to the EPC office at 555 Franklin by **January 27, 2012**. Include SOTA as one of your school choices on your SFUSD application.

*Parents for Public Schools is a network of parents working together to build and ensure quality public schools for all children in San Francisco. Learn more at [www.ppsf.org](http://www.ppsf.org) or contact us at [info@pps.org](mailto:info@pps.org) or 415.861.7077*

<b>HIGH SCHOOL PUBLIC SCHOOL ENROLLMENT TIMELINE</b> <i>(Dates subject to change.)</i>	
<b>September</b>	<b>September 18, 2012, 1-3:30pm;</b> High School Fair at Lick-Wilmerding High School, 755 Ocean Ave. Both Public and Private High Schools will be represented.
<b>October to December</b>	<b>Attend Open Houses and go on shadow visits</b> Call as early as possible to set up a shadow visit, or informally arrange for your child to shadow an acquaintance if permitted. See <a href="http://www.ppsf.org">www.ppsf.org</a> for school tour schedule. Note that schedules may have changed - contact schools directly to sign up for a tour.
<b>November</b>	<b>November 5, 2012, 10am–3pm; Attend SFUSD Enrollment Fair</b> to talk to staff, principals and parents from all SFUSD schools. The School fair will be held at the Concourse Exhibition Center located at East Hall 635 8 <sup>th</sup> St.  <b>Applications Available</b> from the school fair, Educational Placement Center (EPC) at 555 Franklin St, or download from <a href="http://www.sfusd.edu/enroll">www.sfusd.edu/enroll</a> .
<b>December</b>	<b>Dec. 2, 2012, 3pm SOTA:</b> Deadline to submit application packet <b>to SOTA office</b> and sign up for the January 7 <sup>th</sup> audition date. Auditions can fill up so apply as early as possible. Visual Art, Media & Creative Writing portfolios also due.  <b>Dec. 16, 2012 Lowell:</b> Submit a separate Lowell application along with your SFUSD application.
<b>January</b>	<b>Jan. 7<sup>th</sup> 2012: SOTA Auditions.</b>  <b>Jan. 27, 2012: Deadline to submit SFUSD application for all public high schools (unless you are applying to Lowell). Applications can be turned in to the EPC office at 555 Franklin or at Enrollment Centers throughout the city. See <a href="http://www.sfusd.edu/enroll">www.sfusd.edu/enroll</a> for more information.</b>  <b>Lowell:</b> Students coming from private school will have to take the CAT6 offered by Lowell in January
<b>February</b>	<b>Feb. 10, 2012, 3pm SOTA:</b> Deadline to submit application packet <b>to SOTA office</b> and sign up for March 3 <sup>rd</sup> audition date. Visual Art, Media & Creative Writing portfolios also due.
<b>March</b>	<b>March 3<sup>rd</sup>:</b> SOTA auditions.  <b>March 16<sup>th</sup> :</b> Offer letters are mailed to families  <b>March 26<sup>th</sup> – March 30<sup>th</sup>:</b> Schools closed for Spring Break
<b>April</b>	<b>March 19<sup>th</sup> – April 13<sup>th</sup>:</b> Register for assigned school – registering does not affect your chances in future placement runs.  <b>April 13<sup>th</sup>:</b> Application deadline for participation in second placement period. Family Hardship and Medical Appeals submission deadline.
<b>May</b>	Second placement period school offers mailed. There are no appeals or additional placement runs for Lowell High School. Register at your offered school
<b>June</b>	<b>Open enrollment begins.</b> Schools with openings and no outstanding requests are open for immediate registration.
<b>June thru August</b>	Additional placement period will occur through August/Early September. There are no appeals or additional placement runs for Lowell High School.